

Checklist

Data and Video Equipment

Page 1 of 2

1. Is the screening of several video films planned?
2. Is the video tape format known?
3. Is the colour norm in that the video tape was recorded known, e.g. PAL
– Germany and many countries in Western Europe/SECAM – France or Eastern Europe/NTSC –
US or Japan
4. Are you additionally planning a presentation supported by PC?
5. Is the required resolution for the projection known?
6. Is the software on that your presentation runs known?
7. Is it planned to project the speakers on monitors or as large-screen projection?
8. Is sufficient lighting of the speaker possible?

[acoustic-service GmbH](#)

Erythropelstr. 68
D-30519 Hannover

Tel.: +49-511-876 56 88 0
Fax: +49-511-876 56 88 99

Exhibition Service:
+49-511-876 56 88 50

info@acoustic-service.de

Page 2 of 2

9. Should the event be recorded?

10. Will the speaker bring the PC along?

11. Is the information aimed only at interested visitors (for instance at trade fairs)?

12. Do you require access to cable TV connection?

13. Is access to the Internet needed?

[acoustic-service GmbH](#)

Erythropelstr. 68
D-30519 Hannover

Tel.: +49-511-876 56 88 0
Fax: +49-511-876 56 88 99

Exhibition Service:
+49-511-876 56 88 50

info@acoustic-service.de